

# Community Innovation Application

Eastern Ontario Development  
Program(EODP) Application



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## 1. Applicant Information

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<b>Business/Organization Name:</b>
Operating Name <i>(if different than above)</i> :
Location Address:
Mailing Address <i>(if different than above)</i> :
Census Division: <input type="checkbox"/> Lanark County <input type="checkbox"/> Leeds & Grenville

Name of Contact:	Position:
Telephone:	Email:

**General Description of Business/Organization:**

## 2. Classification of Business/Organization

<b>Not-For-Profit</b>
<input type="checkbox"/> Incorporated <input type="checkbox"/> Educational Institute <input type="checkbox"/> Other
<b>Business Numbers</b>
*Federal Business # (9 digits):

## 3. Business/Organization Sector Information

<b>Sector:</b>	
<input type="checkbox"/> Agriculture, Forestry, Fishing, Hunting <input type="checkbox"/> Consumer & Personal Services (retail, entertainment, restaurants, accommodations etc.) <input type="checkbox"/> Manufacturing <input type="checkbox"/> Transportation & Warehousing <input type="checkbox"/> Real Estate <input type="checkbox"/> Healthcare <input type="checkbox"/> Construction	<input type="checkbox"/> Wholesale Trade <input type="checkbox"/> Research & Development <input type="checkbox"/> Professional Services (Specify): <input type="checkbox"/> Telecommunications <input type="checkbox"/> Finance & Insurance <input type="checkbox"/> Education <input type="checkbox"/> Public Administration
<b>NAICS Code (3 digit) <a href="#">Open for list:</a></b>	

## 4. Funding Request

<b>Total Project Costs</b>	\$	<b>Funding request</b> (Max 50% of total costs)	\$
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Project Costs	Amount	Sources of Funding	Amount
		EODP Funding	
		Applicant	
		Other Funders:	
Total Project Costs:		Total Funding:	

Has this business or organization received EODP Funding in the past? If yes, please complete the section below.

Years funding was received:

Amount received:

The CFDC funding came from (Valley Heartland or other CFDC):

# 5. Project Description

Anticipates Start Date:	Anticipated End Date:
Provide a description of the project:	

## 6. Project Milestones and Expected Results

Please outline in point form, project milestones and approximately when they will be achieved:

Project Milestone	Month	Expected Results	Method of Measuring Results

\*Project Milestones: Activities that mark specific points along the project timelines.  
 Note: Projects must be completed by September 28th 2018.

Please outline the economic benefits this project will have on the local economy and your business:

<b>Project Revenue Impact</b>	
Current gross revenue (based on last financial statement):	\$
Projected gross revenue, 12 months following project complete:	\$

## 7. Funding Priorities

Please complete and indicate which of the following priorities your project meets:

<b>Job Creation</b>		
# of jobs created as a result of the project:	Full-Time:	Part-Time:
# of jobs maintained as a result of the project:	Full-Time:	Part-Time:

<b>Key EODP priorities (please select all that apply):</b>
<b>Community Innovation Stream</b>
<input type="checkbox"/> Expansion or development of new or existing Community Economic Assets <input type="checkbox"/> New community economic development projects that advance, enhance and diversify the local economy <input type="checkbox"/> Initiatives to improve the competitiveness and sustainability of the local economy <input type="checkbox"/> Industry Cluster Development and Expansion <input type="checkbox"/> Labour Market Development including Skills Development, Skills Gap Analysis and Worker Transition <input type="checkbox"/> Research or sector studies to develop community economic resources and activities <input type="checkbox"/> Development of business incubators and accelerators <input type="checkbox"/> Other Community Economic Development initiatives to strengthen the local economy

## 8. Required Application Attachments and Acknowledgements

### 1.1 Does the project impact the environment?

*If so, please detail the environmental impact assessment measures which will be used to ensure that the project complies with all environmental requirements of all regulatory bodies having jurisdiction over your organization or over the project.*

I confirm that any activities carried out as a result of this application will be in compliance with all environmental laws and regulations.

### 1.2 Mandatory Attachments

- ✓ Most recent financial statements
- ✓ 1 year cash flow projections
- ✓ Quotes for project costs (Valid within 90 days from date of submission)
- ✓ Business Plan \*(for businesses in operation for 3 year or less)

### 1.3 Optional Attachments

- ✓ Letters of support, motions from boards, council resolution etc.

#### CLIENT AUTHORIZATION

I hereby certify that the information in this application is complete and true. I confirm that if any statement I have made herein or in accompanying materials proves to be incorrect in any way, I shall notify Valley Heartland CFDC immediately. I authorize Valley Heartland CFDC to retain this application and any associated records and reference reports for Valley Heartland CFDC's records and reporting to FedDev Ontario who oversees the Eastern Ontario Development Program. I consent to Valley Heartland CFDC collecting, using, retaining and disclosing the information contained in this application to FedDev Ontario for the limited purpose of determining my eligibility for funding as is required by law, and by FedDev Ontario. I understand that Valley Heartland CFDC will handle my application in strict confidence in accordance with Federal privacy law. As part of its project assessment process, Valley Heartland CFDC requires that all projects conform with the environmental guidelines set out in the Canadian Environmental Assessment Act. For more details of CEAA requirements please visit [www.ceaa-acee.gc.ca](http://www.ceaa-acee.gc.ca)

**Authorized By:**

**Title:**

**Date:**